



2B

AITKIN COUNTY BOARD OF COMMISSIONERS

February 13, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A **CALL TO ORDER**

Chair Wedel called the meeting to order at 9:01 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Webex
Michael Kearney	District #5	Webex
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B **PLEDGE OF ALLEGIANCE**

1.C **APPROVAL OF AGENDA**

Motion to: Approve the agenda.

MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund
RESULT:	ROLL CALL VOTE:
	Wedel - No Vote
	Westerlund - Aye
	Leiviska - Aye
	Sample - Aye
	Kearney - Aye

1.D **Citizens Public Comment by:**

Greg Kullhem addressed wolf population

2 **CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska
RESULT:	ROLL CALL VOTE:
	Wedel - No Vote
	Westerlund - Aye
	Leiviska - Aye
	Sample - Aye
	Kearney - Aye

A) Correspondence File-

January 23, 2024 - February 12, 2024

B) Approve County Board Minutes-

January 23, 2024

C) Approve Electronic Funds Transfers

Total	\$3,937,412.61
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D) Approve Manual Warrants/Voids/Corrections-

ELAN 01-04-2024

	General	Reserves	Forest	LLCC	HHS	Total
	\$1,937.96	\$701.79	\$78.43	\$330.30		
	\$164.77					\$3,213.25

E) Approve Auditor Vouchers-

December 2023 Settlements

Townships	\$731,577.83					Total	\$731,577.83
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- F) **Approve-**
Consumption & Display Permits - Larson's Barn LLC
- G) **Approve-**
Consumption & Display Permits - Hidden Meadows Campground
- H) **Approve-**
Consumption & Display Permits - Minnewawa Sportsmen's Club
- I) **Adopt Resolution-**
LG220 Application for Exempt Permit - Lawler Area Community Club
- J) **Adopt Resolution-**
Search & Rescue Donation - BNSF Railway Foundation
- K) **Approve Manual Warrants/Voids/Corrections-**
Manual Warrants 01-25-2024

General	\$1,736.39	State	\$98,815.36	LLCC	\$154.02	Total	\$100,705.77
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- L) **Adopt Resolution-**
Application for Temp On Sale Liquor License - Wealthwood Rod & Gun Club
- M) **Adopt Resolution-**
Final Contract Payment (#20222)
- N) **Adopt Resolution-**
Final Contract Payment (#20227)
- O) **Adopt Resolution-**
Grant Agreement No. 1054971 (SAP 001-599-043)
- P) **Adopt Resolution-**
Grant Agreement No. 1055207 (SAP 001-599-041)
- Q) **Adopt Resolution-**
Grant Agreement No. 1055737 (SAP 001-605-016)
- R) **Approve Manual Warrants/Voids/Corrections-**
ELAN 01-18-2024

General	\$8,779.29	Forest	\$20.00	LLCC	\$748.46	HHS	\$234.80
Opioid	\$16.03	R&B	\$596.59			Total	\$10,395.17

- S) **Approve-**
Affidavit for Duplicate of Lost Warrant - Lamke
- T) **Approve Manual Warrants/Voids/Corrections-**
Manual Warrants 01-31-2024

General	\$39.31					Total	\$39.31
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- U) **Adopt Resolution-**
2023 Annual Apportionment Percentages of Forfeited Tax Sales
- V) **Approve-**
Revised Raiche Easement
- W) **Approve-**
Consumption & Display Permit - Melaas, LuRae
- X) **Approve-**
Revitalization Grant: Award Funding
- Y) **Approve Auditor Vouchers-**
R&B 02-02-2024

R&B	\$48,698.38					Total	\$48,698.38
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- Z) **Approve-**
Fire Protection Contract
- AA) **Adopt Resolution-**
2023 Annual Apportionment of Forfeited Tax Sales
- AB) **Approve-**
Equipment Purchase - Pickup Truck
- AC) **Approve-**
Equipment Purchase - Pickup Truck with Survey Box Insert
- AD) **Approve-**
Affidavit for Duplicate of Lost Warrant - Snyder
- AE) **Approve-**
Affidavit for Duplicate of Lost Warrant - Mindrum
- AF) **Adopt Resolution-**
County On, Off and Sunday Liquor License - Prairie River Retreat

AG) Adopt Resolution-

LG 220 Application for Exempt Gambling - Ducks Unlimited Aitkin Area -3/2024

AH) Adopt Resolution-

LG 220 Application for Exempt Gambling - Ducks Unlimited Aitkin Area -4/2024

AI) Approve-

Out of State Travel for Training

AJ) Approve County Board Minutes-

COW 01-30-2024

Regular Agenda

3A John Welle – County Engineer

Motion to:

Adopt Resolution - Award Contract 20244

MOVER:	Commissioner Bret Sample	
SECONDER:	Commissioner Laurie Westerlund	
RESULT:	ROLL CALL VOTE:	
	Wedel -	No Vote
	Westerlund -	Aye
	Leiviska -	Aye
	Sample -	Aye
	Kearney -	Aye

3B John Welle – County Engineer

Motion to:

Adopt Resolution - Federal Participation in Advance Construction Agreement No. 1055543

MOVER:	Commissioner Travis Leiviska	
SECONDER:	Commissioner Laurie Westerlund	
RESULT:	ROLL CALL VOTE:	
	Wedel -	No Vote
	Westerlund -	Aye
	Leiviska -	Aye
	Sample -	Aye
	Kearney -	Aye

3C John Welle – County Engineer

Motion to:

Adopt Resolution - Detour Agreement No. 1055754

MOVER:	Commissioner Travis Leiviska	
SECONDER:	Commissioner Laurie Westerlund	
RESULT:	ROLL CALL VOTE:	
	Wedel -	No Vote
	Westerlund -	Aye
	Leiviska -	Aye
	Sample -	Aye
	Kearney -	Aye

3D John Welle – County Engineer

Motion to:

Adopt Resolution - Great River Energy Easement No. ML-PP-420

MOVER:	Commissioner Bret Sample	
SECONDER:	Commissioner Michael Kearney	
RESULT:	ROLL CALL VOTE:	
	Wedel -	Aye
	Westerlund -	Aye
	Leiviska -	Aye
	Sample -	Aye
	Kearney -	Aye

4A Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Revitalization Grant: Award funding

MOVER:	Commissioner Bret Sample	
SECONDER:	Commissioner Travis Leiviska	
RESULT:	ROLL CALL VOTE:	
	Wedel -	Aye
	Westerlund -	Aye
	Leiviska -	Aye
	Sample -	Aye
	Kearney -	Aye

4B Mark Jeffers – Economic Development Coordinator
Motion to:
Approve Business Development & Recreation Grant: Award funding

MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska
RESULT: **ROLL CALL VOTE:**
Wedel - Aye
Westerlund - Aye
Leiviska - Aye
Sample - Aye
Kearney - Aye

5A Dennis Thompson – Land Commissioner
Informational Only
Land Department 2023 Budget Review - Discussion Only

RESULT: **INFORMATIONAL ONLY**
MOVER:
SECONDER:

5B Dennis Thompson – Land Commissioner
Motion to:
Approve Revised LLCC Manager Job Description

MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska
RESULT: **ROLL CALL VOTE:**
Wedel - Aye
Westerlund - Aye
Leiviska - Aye
Sample - Aye
Kearney - Aye

5C Dennis Thompson – Land Commissioner
Motion to:
Approve LLCC Residential House Lease

MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Travis Leiviska
RESULT: **ROLL CALL VOTE:**
Wedel - Aye
Westerlund - Aye
Leiviska - Aye
Sample - Aye
Kearney - Aye

6A Dave McMillan – LLCC Manager
Informational Only
Long Lake Conservation Center 2023 Budget Review

RESULT: **INFORMATIONAL ONLY**
MOVER:
SECONDER:

7A Andrew Carlstrom – Environmental Services Director
Motion to:
Red Door East Fish House Park Final Board Approval

MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska
RESULT: **ROLL CALL VOTE:**
Wedel - Aye
Westerlund - Aye
Leiviska - Aye
Sample - Aye
Kearney - Aye

7B Andrew Carlstrom – Environmental Services Director
Motion to:
Approve Residential Waste Electronics Collection

MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Bret Sample
RESULT: **ROLL CALL VOTE:**
Wedel - Aye
Westerlund - Aye
Leiviska - Aye
Sample - Aye
Kearney - Aye

10:30 am Commissioner Bret Sample steps away from meeting.

8A Dan Guida – County Sheriff

Motion to:

Adopt Resolution - ICAC JPA

MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund
RESULT:	ROLL CALL VOTE:
	Wedel - Aye
	Westerlund - Aye
	Leiviska - Aye
	Sample - Not Present for vote
	Kearney - Aye

8B Dan Guida – County Sheriff

Motion to:

Jail Medical

MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund
RESULT:	ROLL CALL VOTE:
	Wedel - Aye
	Westerlund - Aye
	Leiviska - Aye
	Sample - Not Present for vote
	Kearney - Abstain

Request to appoint Healthcare Authority removed

10:48 Commissioner Bret Sample returns to meeting.

9A Kami Genz – Community Corrections Director

Motion to:

Approve 2024 Comprehensive Plan

MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska
RESULT:	ROLL CALL VOTE:
	Wedel - Aye
	Westerlund - Aye
	Leiviska - Aye
	Sample - Aye
	Kearney - Aye

10A Jessica Seibert – County Administrator

Motion to:

Approve Letter to Governor Walz

MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Bret Sample
RESULT:	ROLL CALL VOTE:
	Wedel - Aye
	Westerlund - Aye
	Leiviska - Aye
	Sample - Aye
	Kearney - Aye

10B Jessica Seibert – County Administrator

Motion to:

Consider Aitkin County CARE Appropriation Resolution

MOVER:	Commissioner Laurie Westerlund
SECONDER:	
RESULT:	Failed due to lack of a second

10C Jessica Seibert – County Administrator

Informational Only

Administrator Updates

Economic Development Meeting, HHS All Staff Meeting, FEMA Call, MACA Executive Committee Meeting, Committee of the Whole Meeting, Regional MACA Call, Assessment Training, CRPD Webinar, Marco Meeting

11A Board of Commissioners

Informational Only

Commissioners Committee Reports

Jet Meeting, Committee of the Whole Meeting, HHS Advisory, Aitkin Airport Commission, Aitkin Economic Development Administration, Aitkin County CARE Board, Rum River 1W1P Policy Committee

Motion to Adjourn

Motion made at 11:31 a.m.

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

RESULT: ROLL CALL VOTE:

Wedel - Aye

Westerlund - Aye

Leiviska - Aye

Sample - Aye

Kearney - Aye

Next Meeting: Tuesday, February 28, 2023

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator